

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A Self Financing Minority Institution, Associated to University of Lucknow



MINUTES OF IQAC MEETING HELD ON 5TH JULY, 2019

A meeting of IQAC cell was held in Principal's office dated 5th July, 2019. following decisions were taken:

- Academic calendar to be prepared by all the departments in Arts, Law, Management, Commerce and Education.
- Orientation of the students admitted in courses of Arts, Law, Management, Commerce and Education was planned.
- Nomination of the members of Proctorial Board was discussed.
- Teachers were instructed to maintain teachers diary for the smooth functioning of the academic calendar.
- The Librarian were instructed to issue library cards to the students of the batch 2019-20.
- Ablue print of the curricular activities of the upcoming session was also discussed:
- A. Debate Competition.
- B. Moot Court Competition.

Members present Unanimously confirmed the decisions taken.

Prepared and Verified by

Dr. Asad Ali Kazmi
Coordinator IQAC

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Action Taken Report of meeting 5 July 2019

- 1- Academic Calendar of the all departments were prepared.
- 2- Proctorial Board was constituted.
- 3- Library cards were issued.
- 4- Debate competition was held.

Verified by:

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MINUTES OF IQAC MEETING HELD ON 7" SEPTEMBER, 2019

A meeting of IQAC cell was held in Principal's office dated 7" September, 2019, following decisions were taken:

- Progress of the work of the upcoming 6th Justice Murtaza Husain Memorial Moot Court Competition to be held on 20-22 September 2019 was discussed.
- Schedule for the Pre-University Exam was discussed.
- Placement Drive for the Final Semester students of the management and commerce to be organized on 15 October, 2019.
- Preparation of he free Legal Aid & Awareness Camp to be organized by the students and teachers of the Unity P.G. College in the Kakori District of Lucknow City was discussed.
- As a part of extension activities a blood donation camp to be organized in collaboration with HDFC bank was discussed.
- Schedule for the founder's day to be celebrated on December 07, 2019 was also discussed.

Prepared and Verified by

Dr. Asad Ali Kazmi Coordinator IQAC

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Action Taken Report of meeting 7 September 2019

- 1- Successful conduction of the 6th Justice Murtaza Husain Memorial Moot Court Competition and Debate Competition.
- 2- Pre-University Exams were conducted on scheduled time.
- 3- Placement Drive was successfully organized.
- 4- Legal Aid Awareness and Blood Donation Camp was conducted successfully.
- 5- Founders Day celebrated.

Verified by:

Dr. Asad Ali Kazni

Coordinator IQAC



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MINUTES OF IQAC MEETING HELD ON 2" DECEMBER, 2019

A meeting of IOAC cell was held in Principal's office dated 2nd December, 2019. following decisions were taken:

- Internship letters to be distributed to the students for beginning of internship.
- Preparation of Annual Function preparation of Invitees, brochure deciding the theme of the fest were discussed.
- Arrangement of centre for conducting practice in teaching examination of Sem III students of B.Ed. All other arrangements related to teaching exam were discussed.

Prepared and Verified by

Dr. Asad Ali Kazını Coordinator IQAC

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Action Taken Report of meeting 2 December 2019

- 1- Successful conduction of the Internship program of the students.
- 2- Successful conduction of the Annual Function of the College.
- 3- Practical Teaching of the students was arranged.

Verified by:

Dr. Asad Ali Kazmi

Coordinator IQAC

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MINUTES OF IQAC MEETING HELD ON 28th March, 2020

A meeting of IQAC cell was held online dated 28" March, 2020. Following decisions were taken:

- 1. Schedule of Online Classes was discussed.
- 2. Orientation of Teachers for various platforms like Zoom, googlemeet.

Prepared and Verified by

Dr. Asad Ali Kazmi Coordinator IQAC

Dr. Sunil Dhawan

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Principal

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Action Taken Report of meeting March 2020

1- Online Classes were successfully conducted.

Verified by:

Dr. Asad Ali Kazhi Coordinator IQAC

Dr. Sunil Dhawan

Principal

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