



UNITY P.G. COLLEGE

A Self-Financing Minority Institute, Affiliated to University of Lucknow
NAAC ACCREDITED, Recognised Under Section 2 (f) and 12 (B) of UGC Act.

L.No. 4037 MUPGC-160/2025

12.07.2025

NOTICE

Internal Quality Assurance Cell (IQAC) is reconstructed with immediate effect till further notice:

- | | |
|-----------------------------------|--|
| 1. Chair Person | Dr. Sunil Dhawan, Principal <i>Dhawan</i> |
| 2. Co-ordinator | Dr. Shailly Pandey, Head, B.Ed Dept. <i>Pandey</i> |
| 3. Member from College Management | Ms. Asma Jawed <i>Jawed</i> |
| 4. Teacher's Representatives: | |
| i. Dr. Dinar Fatima | Asst. Prof. Department of Management <i>17/7/25</i> |
| ii. Dr. Puja Kapoor | Asst. Prof. Department of B.Ed <i>Kapoor</i> |
| iii. Mr. Ali Zaheer Rizvi | Asst. Prof. Department of Sociology <i>AR</i> |
| iv. Dr. Baseerat Fatima | Asst. Prof. Department of Law <i>B</i> |
| v. Mr. V.P. Singh | Asst. Prof. Department of Law <i>V</i> |
| vi. Dr. Shamsi Akbar | Asst. Prof. Department of Psychology <i>Shamsi</i> |
| 5. Senior Administrative Officer: | Mr. Intekhab Husain <i>Intekhab</i> |
| 6. Nominee from: | |
| i. Local Society | Ms. Bhawna Rai <i>Bhawna</i> |
| ii. Alumni | Ms. Maria Fatima (Ex. Student LL.B Hons.) |
| iii. Student | Ms. Huda Zehra (LL.B Hons. 7 th semester) <i>Huda Zehra</i> |
| iv. Employer | Mr. Sanjay Mishra, AGM Rentokil (PCI) Noida |

Copy to:

Secretary Sir

Coordinator Ma'am

Dhawan
Dr. Sunil Dhawan
(Principal)

PRINCIPAL
UNITY P. G. COLLEGE
LUCKNOW



UNITY P.G. COLLEGE

(Justice Murtaza Husain Road, Sector-B Basant kunj, IIM By Pass Road Lucknow-226101)

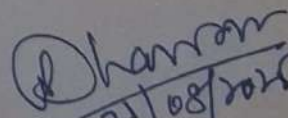
NOTICE

L.No. — /UPGC — /2025

21.08.2025

Active Members of IQAC, Unity P.G. College

<i>Name</i>	<i>Position</i>	<i>Mob. No.</i>	<i>Email-ID</i>
Dr. Sunil Dhawan Principal	Chairperson	9506256440	principal.unitylko@gmail.com
Dr. Shailly Pandey HOD, B.Ed	Coordinator	8795888893	pandey.shailly079@gmail.com
Ms. Asma Jawed	Member from college Management	7570006102	unitydegree@gmail.com
Dr. Dinar Fatima Assistant Professor	Teacher's Representative	9621598149	drdinarfatima786@gmail.com
Dr. Puja Kapoor Assistant Professor	Teacher's Representative	9415513617	dr.kapoorpuja@gmail.com
Mr. Ali Zaheer Rizvi Assistant Professor	Teacher's Representative	9335050252	alizaheerunity@gmail.com
Dr. Baseerat Fatima Assistant Professor	Teacher's Representative	9654343281	srtsmbi@gmail.com
Mr. V.P. Singh Assistant Professor	Teacher's Representative	9919768443	vpsingh.unity@gmail.com
Dr. Shamsi Akbar Assistant Professor	Teacher's Representative	8400317946	shamsiakbar85@gmail.com
Mr. Intekhab Husain	Senior Administrative Officer	7570006135	addoncourse.unity@gmail.com


21/08/2025
Dr. Sunil Dhawan

(Principal)
PRINCIPAL
UNITY P. G. COLLEGE
LUCKNOW



INTERNAL QUALITY ASSURANCE CELL (IQAC)
UNITY P.G. COLLEGE
(A Self Financing Minority Institution, Associated to University of Lucknow)



Dated: 12-07-2025

OFFICE ORDER

As per directions of the chairperson IQAC a meeting will be held on 12-07-2025 at 1:00 PM in the Visitor's Room.

AGENDA

AS PER IQAC GUIDELINES:

- Nomination of the members from the students and alumni
- Nomination of the members from the society and industry.
- Any other matter with the consent of the chairperson.

Shailly Pandey
Dr. Shailly Pandey
Coordinator
IQAC

Members:

Dr. Dinar Fatima
Dr. Ali Zaheer Rizvi
Mr. VP Singh
Dr. Baseerat Fatima
Dr. Puja Kapoor
Dr. Shamsi Akber
Mr. Intekhab Husain

CC to

Coordinator
Principal



INTERNAL QUALITY ASSURANCE CELL (IQAC) UNITY P.G. COLLEGE

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Date: 12/07/2025

IQAC MEETING 12 JULY 2025.

A meeting of IQAC was held on 12 July 2025 with the Principal as its chairperson.

Agenda

- Preparation of the academic session 2025-26 .
- Orientation of newly admitted students.
- Reconstitution of Proctorial board.
- Planning of co-curricular activities for the upcoming months.
- Any other matter with the consent of the chairperson

Minutes of the meeting

- Preparation of the academic calendar for the session 2025-26 was done.
- Orientation of newly admitted students in various departments was discussed .
- Responsibilities of various clubs and committees were discussed.
- A blue print of the cocurricular activities in the upcoming months was discussed.
- The start of classes and timetables of all departments was discussed.
- Promotion of research work by teachers was also discussed.
- Intra moot court to be organized in the first week of August by the law department.
- Independence Day and Kargil Diwas to be celebrated .
- An awareness program on AIDS in collaboration with Red Fm and UP government to be organized.
- Zafarulhasan Khan memorial debate competition to be organised in the month of September 2025.

1. Dr. Sunil Dhawan
2. Dr. Shailly Pandey
3. Ms. Asma Jawed
4. Dr. Puja Kapoor
5. Dr. Dinar Fatima
6. Mr. Ali Zaheer Rizvi
7. Dr. Baseerat Fatima
8. Mr. VP Singh
9. Dr. Shamsi Akbar

Principal & Chairperson *[Signature]*
Co-ordinator *[Signature]*
Member of Management Committee *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*



Address : Sector B, Basant Kunj, IIM By-Pass Road, Lucknow - 226 101

Telephone : 9453078251 Mobile : 7570006104, 7570006105

Website : www.unitypgcollege.com & E-mail : unitydegree@gmail.com





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03/10/2025

OFFICE ORDER

As per directions of the Chairperson a meeting of IQAC will be held on 4th October 2025 in the visitor's room at 1.30pm.

Agenda

1. Discussion and review of the previous quarter activities academic as well as cocurricular.
2. Action taken report of the previous quarter to be discussed
3. Board of examination to discuss the schedule of the upcoming internal examination.
4. A blue print off the activities to be organized by the clubs and committees for the upcoming month
5. Purchase of books for the library by the purchase committee.
6. Progress of the publication of newsletter Unitymirror.

- 1- Dr. Sunil Dhawan
- 2- Dr. Shailly Pandey
- 3- Ms. Asma Jawed
- 4- Dr. Puja Kapoor
- 5- Dr. Dinar Fatima
- 6- Mr. Ali Zaheer Rizvi
- 7- Dr. Baseerat Fatima
- 8- Mr. V.P. Singh
- 9- Dr. Shamsi Akbar
- 10- Ms. Bhawna Rai
- 11- Ms. Maria Fatima
- 12- Ms. Huda Zehra
- 13- Mr. Sanjay Mishra

Principal & Chairperson *[Signature]*

Co-ordinator, IQAC *[Signature]*

Member of Management Committee *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Local Society

Alumni *[Signature]*

Student *[Signature]*

Employee

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OFFICE ORDER

Date: 3-01-26

There will be a meeting of the IQAC on 5th of January 2026 with the Principal as its Chairperson at 1:30pm in the visitor's room.

AGENDA

- Formation of time table for the start of the upcoming even semester examination soon after the completion of University examination.
- All the teacher's to create a Google class room as a part of the teaching learning pedagogy.
- E contents to be uploaded on the LMS and the Google classroom.
- Teacher's teaching plan to be maintained and timely submitted to the Heads and incharges when required.
- Preparation of the annual function UNIFEST.
- Progress of the publication of news letter "The Unity Mirror".
- Organizing 7 Day NSS camp in collaboration with UBA.
- Organizing a Placement Drive by Placement and Training cell.
- Organizing a workshop for teachers.
- All the clubs to give a tentative schedule of the activities proposed for the coming months.
- Uploading activities on the college website.
- Course completion certificate after the completion of syllabus per semester.
- Organizing an international conference in the month of May.
- Any other matter with the consent of the Chairperson.

- 1- Dr. Sunil Dhawan
- 2- Dr. Shailly Pandey
- 3- Ms. Asma Jawed
- 4- Dr. Puja Kapoor
- 5- Dr. Dinar Fatima
- 6- Mr. Ali Zaheer Rizvi
- 7- Dr. Baseerat Fatima
- 8- Mr. V.P. Singh
- 9- Dr. Shamsi Akbar
- 10- Ms. Bhawna Rai
- 11- Ms. Maria Fatima
- 12- Ms. Huda Zehra
- 13- Mr. Sanjay Mishra

Principal & Chairperson *[Signature]*
Coordinator, IQAC *[Signature]*
Member of Management Committee *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Local Society *[Signature]*
Alumni *[Signature]*
Student *[Signature]*
Employee *[Signature]*

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MINUTES OF MEETING HELD ON 5th JANUARY 2026

A meeting of IQAC was held on 5th January at 1.30 pm in the visitor's room with Principal as its chairperson.

Minutes of the meeting

ACADEMIC

- All the HODS and incharges in various departments were directed to prepare the time table for the upcoming even semester.
- Classes to begin as soon as the University Examination gets completed.
- Practical and Viva Voce of the odd semester to be completed as soon as LU directs.
- All the HODs and the Incharges are directed to strictly adhere to the academic calendar provided by the University.
- All the teachers are directed to create Google classrooms as a part of the teaching learning pedagogy and to upload e-contents.
- Teaching plans to be maintained and timely submitted to the HOD and incharges in all departments.
- All the teachers are supposed to submit a course completion certificate after the completion of syllabus per semester.

COCURRICULAR

- Preparation of the upcoming Unifest (Annual function) was discussed with the organizing committee.
- Progress of the publication of news letter UNITY MIRROR was discussed with the editorial board.
- A tentative schedule of the 7 Day NSS camp in the month of 2025 was also discussed with the NSS Coordinator.
- A workshop for faculty enrichment to be organized in the coming months.
- All the clubs and committees were directed to give a blue print of the activities planned for the coming months.
- All the clubs and committees were asked to update and maintain their registers of the previous quarter.
- International Women's Day to be celebrated by the cultural club under the aegis of mission shakti on 7th March 2026.
- An international conference to be organized by the Law Department in the month of May 2026.
- Article writing competition to be organized by the literary club in the coming months.

1- Dr. Sunil Dhawan

Principal & Chairperson

2- Dr. Shailly Pandey

Coordinator, IQAC

Dhawan
Shailly Pandey

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9. Human Rights Day was celebrated by the Law Department on 10th December 2025 . The programme highlighted the importance of human rights in building an inclusive society and encouraged students to become responsible aware and compassionate.
10. Students of Law faculty participated in the Silver Jubilee celebration of Income Tax Appellate Tribunal (ITAT) Lucknow bench
11. Publication of the Biannual Newsletter the Unity Mirror for the quarter July 2025 to December 2025.
12. Feedback forms were collected and analysed, by the IQAC members the suggestions were sent to the registrar University of Lucknow.

- 1- Dr. Sunil Dhawan
- 2- Dr. Shailly Pandey
- 3- Ms. Asma Jawed
- 4- Dr. Puja Kapoor
- 5- Dr. Dinar Fatima
- 6- Mr. Ali Zaheer Rizvi
- 7- Dr. Baseerat Fatima
- 8- Mr. V.P. Singh
- 9- Dr. Shamsi Akbar
- 10- Ms. Bhawna Rai
- 11- Ms. Maria Fatima
- 12- Ms. Huda Zehra
- 13- Mr. Sanjay Mishra

Principal & Chairperson *Dhawan*

Co-ordinator, IQAC *Shailly Pandey*

Member of Management Committee *Ajmal*

Member *Sc*

Member *Am*

Member *Am*

Member *B*

Member *V*

Member *Shawad*

Local Society

Alumni *manin*

Student *Huda Zehra*

Employee

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OFFICE ORDER

28 March, 2026

As per directions of the Chairperson a meeting of IQAC will be held on 1st April 2026 in the visitor's room at 1.30pm.

Agenda

1. Discussion on the action taken report of the previous quarter.
2. Discussion on the academic progress of students.
3. Board of examination to discuss the schedule of the upcoming internal examination.
4. A blue print off the activities to be organized by the clubs and committees for the upcoming months.
5. Progress of the work of international conference scheduled on 1st and 2nd May 2026.
6. Planning of student exchange program (SEP).
7. Placemen cell to organize placement drive.
8. Registration of institutional Innovation Cell.
9. Any other matter with the consent of the chairperson.

1. Dr. Sunil Dhawan
2. Dr. Shailly Pandey
3. Ms. Asma Jawed
4. Dr. Puja Kapoor
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8. Dr. Baseerat Fatima
9. Dr. Shamsi Akbar

Principal and Chairperson

Coordinator IQAC

Member (Management committee)

Member

Member

Member

Member

Member

Member

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Minutes of the meeting held on 1st April 2026

- Academic progress of the students in various departments was discussed.
- Progress of Google classrooms as well as enrichment classes was discussed with the Heads and the Incharges of various departments.
- It was decided that the Institutional Innovation Cell & Department of Commerce and the Management will organize a business plan competition.
- Placement cell incharge was directed to organize a placement drive for final year students.
- Schedule of the upcoming internal examination was discussed with the heads and Incharges of various departments. The BOE was directed to plan the internal examinations of the departments in the upcoming months.
- Intra moot court competition to be organized by the law department.
- Progress of enrollment of students in Swayam was discussed with the nodal officer.
- Progress of the work of international conference scheduled in May 2026 was discussed. The members of various committees was finalized. All the roles and responsibilities were discussed.
- All the clubs and committees were directed to organize important events in the upcoming months and provide a blue print of them to IQAC.
- Process of registration of IIC was also discussed.

1. Dr. Sunil Dhawan
2. Dr. Shailly Pandey
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4. Dr. Puja Kapoor
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7. Mr. Ali Zaheer Rizvi
8. Dr. Baseerat Fatima
9. Dr. Shamsi Akbar

- Principal and Chairperson *[Signature]*
Coordinator IQAC *[Signature]*
Member (Management committee) *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*

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